



# BONITA UNIFIED SCHOOL DISTRICT

115 West Allen Avenue San Dimas, California 91773 (909) 971-8200 Fax (909) 971-8329

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**Superintendent**

*Robert C. Otto Ed.D.*

**Assistant Superintendents**

*Mitch Hovey, Ed.D – Educational Services*

*William Brinegar, Ed.D. – Human Resources Development*

*Ann Sparks – Business Services*

**Board of Education**

*Glenn Creiman*

*Jim Elliot*

*Ed Jones*

*Patti Latourelle*

*Ron White*

## AGENDA

### REGULAR MEETING OF THE BOARD OF EDUCATION

**WEDNESDAY, DECEMBER 8, 2004**

**CLOSED SESSION 6:00 – 7:00 P.M. - OPEN SESSION: 7:00 P.M.**

**THESE PROCEEDINGS ARE BEING AUDIO/VIDEO TAPED PURSUANT TO GOV. CODE 54953.5  
AND REBROADCAST ON CHANNEL 3**

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Board of Education will be held on Wednesday, December 8, 2004 at 7:00 p.m. with the Executive Closed Session to be conducted from 6:00 p.m. to 7:00 p.m. to discuss topics listed on the Agenda. The meeting will be held at the Education Center, 115 West Allen Avenue, San Dimas, CA.

### CALL TO ORDER

Who: \_\_\_\_\_

Time: \_\_\_\_\_

### ROLL CALL

Present (P) Absent (A)

(P) (A) Patti Latourelle, President

(P) (A) Ed Jones, Vice President

(P) (A) Glenn Creiman, Member

(P) (A) Jim Elliot, Member

(P) (A) Ron White, Member

(P) (A) Robert Otto, Superintendent

(P) (A) Mitch Hovey, Assistant Superintendent, Educational Services

(P) (A) William Brinegar, Assistant Superintendent, Human Resources

(P) (A) Ann Sparks, Assistant Superintendent, Business Services

(P) (A) Gina Gonzalez, Student Representative, Bonita High School

(P) (A) Nhowell Peralta, Student Representative, Chaparral High School

(P) (A) Isabeau Brown, Student Representative, San Dimas High School

### CLOSED SESSION AGENDA

1. Conference With Labor Negotiators Pursuant to Government Code 54957.6  
District Designated Negotiator, Dr. William Brinegar, Assistant  
Superintendent, Human Resources, Bonita Unified School District  
Teachers Association (BUTA) and Classified Employees Association (CSEA).
2. Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146,  
48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under  
consideration.
3. Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

## **OPEN SESSION AGENDA**

### **1. CALL TO ORDER**

The Board of Education will Reconvene into Open Session to report those actions taken in Closed Session, if any, that are required to be reported pursuant to Government Code Section 54957.1 at \_\_\_\_\_ p.m.

### **2. REPORT OUT OF CLOSED SESSION**

Pursuant to Gov. Code Section 54957.1

### **3. PLEDGE OF ALLEGIANCE TO THE FLAG**

### **4. APPROVAL OF AGENDA ORDER AND CONTENT**

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

### **5. FEATURED PRESENTATIONS**

1. Holiday Performance by Lone Hill Middle School Choralairs

### **6. ANNUAL ORGANIZATION – BOARD OF EDUCATION**

1. Election of Board Officers:

#### **a. President**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Nominee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

#### **b. Vice President**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Nominee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

2. Appoint 1 (one) representative to **San Antonio Regional Occupational Program Board of Directors.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

Appoint 1 (one) alternate representative to **San Antonio Regional Occupational Program Board of Directors.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

3. Appoint 1 (one) representative to elect members to the **Los Angeles County Committee on School District Organization.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

4. Appoint 1 (one) representative to the **California School Boards Legislative Network.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

5. Appoint 1 (one) representative to the **Los Angeles County School Trustees Association.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

6. Appoint 2 (two) representatives to the **La Verne Ad Hoc Committee.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

7. Appoint 2 (two) representatives to the **San Dimas Ad Hoc Committee.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

8. Appoint 2 (two) representatives to the **Glendora Ad Hoc Committee.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

9. Appoint 1 (one) representative to the **La Verne/San Dimas Education Foundation.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

10. Approve Board of Education Meeting dates for **December 2004 through December 2005.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ No \_\_\_\_\_

## **7. COMMUNICATIONS-STUDENT REPRESENTATIVES**

Ramona Middle School Representative

## **8. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS**

Minutes: Regular Meeting November 17, 2004

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

## **9. REQUESTS TO SPEAK ON AGENDA ITEMS**

This announcement is designed to alert the public to the opportunity to address the Board on Agenda Items. The Board may limit the total time for each agenda item to twenty (20) minutes.

Any person wishing to speak on an agenda item may be granted up to five (5) minutes at the time the item appears on the agenda. In the case of a non-agenda item, comments may be made under Section 12-Requests to Speak On Non-Agenda Items-Communication From The Public. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

Any person addressing the Board should first state their name, association with the District and address.

## **10. CONSENT AGENDA**

Matters listed under the Consent Agenda are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. If any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda. Items will be approved with one motion, which is not debatable and which requires a unanimous vote for passage.

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

### **EDUCATIONAL SERVICES**

1. Approve extended and overnight educational field trips as listed. Itinerary is on file in the Educational Services Department.
  - a. Bonita High School Chamber Singers to attend San Luis Obispo Choral Festival, San Luis Obispo, CA, March 11-12, 2005.
  - b. Bonita High School Choir to attend Heritage Festival, San Diego, CA, April 1-3, 2005.

### **BUSINESS SERVICES**

2. Approve and/or ratify "A" warrants (payment for school employees) and "B" warrants (payments for equipment, supplies, services of non-school employees and other non-salary expenditures) as listed.
3. Approve and/or ratify purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.
4. Approve budget transfers between major object codes, as presented.
5. Approve Third Month Enrollment Report as of November 26, 2004.
6. Approve acceptance of grant award from South Coast Air Quality Management District for the purchase of three new CNG school buses.
7. Approve Interfund Transfer from the General Fund to the Capital Facilities Fund in the amount of \$465,525 for debt service payments on Certificates of Participation.
8. Approve Interfund Transfer from the General Fund to the Deferred Maintenance Fund in the amount of \$380,000.
9. Provide Los Angeles County Office of Education with signatures of the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources Development, Assistant Superintendent of Educational Services and Senior Director of Fiscal Services to sign Warrants, Orders for Salary Payment, Notices of Employment and Contracts and the signatures of the Board of Education Members.
10. Approve Damien High School's request for a waiver of payment of developer fees as permitted by law.
11. Reject Claim No. S146092MH for personal injury.

## **HUMAN RESOURCES**

12. Approve/ratify Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.
13. Approve/ratify Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.
14. Approve Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.
15. Approve certification of management personnel as teacher evaluators for the 2004-2005 school year in accordance with Board Policy 4120.
16. Approve an additional 1.0 FTE for Special Education Instructional Aides for the 2004-2005 school year.
17. Approve annual review of Board Policy 4120-Administrative Competence in Evaluation.
18. Approve Agreement between Bonita Unified School District and California Polytechnic University, Pomona to provide student teaching opportunities for the 2004-2005 school year.
19. Approve Agreement between Bonita Unified School District and University of La Verne to provide student teaching opportunities for the 2004-2005 school year.
20. Approve University of La Verne Intern Program participation.

## **SUPERINTENDENT**

21. Accept with thanks the donation of gifts valued at \$7,035.00 as determined by the donor and in accordance with Education Code 35273 and send letters of appreciation to donors on behalf of the Board of Education and staff.

## **11. DISCUSSION/ACTION AGENDA**

## **EDUCATIONAL SERVICES**

1. Adopt Resolution 2005-11: Endorsement of the La Verne/San Dimas Educational Foundation Program.

Disposition

Moved	_____
Second	_____
Aye	_____
No	_____

## **BUSINESS SERVICES**

1. Approve First Interim Financial Report as of October 31, 2004 as presented, with a Positive Certification.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

2. Approve Budget Development Calendar for fiscal year 2005-2006.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

3. Adopt Resolution 2005-12 supporting the filing of applications with the State Allocation Board for modernization of District school sites.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

4. Report on initial District-wide enrollment projections.

## **HUMAN RESOURCES DEVELOPMENT**

1. Conduct Public Hearing on initial proposals for negotiations between the Bonita Unified School District and the California School Employees Association for the successor agreement to the 2003-2004 negotiated agreement.

Motion by: \_\_\_\_\_  
Second by: \_\_\_\_\_  
Ayes: \_\_\_\_\_  
No: \_\_\_\_\_  
Hearing Opened: \_\_\_\_\_

Motion by: \_\_\_\_\_  
Second by: \_\_\_\_\_  
Ayes: \_\_\_\_\_  
No: \_\_\_\_\_  
Hearing Closed: \_\_\_\_\_

2. Adopt Resolution 2005-13 to reduce classified services.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

## **STUDENT DISCIPLINARY ACTION**

1. Student Disciplinary Action Pursuant to Education Code #48900 (a)(1), (k) and 48915 (a)(1) and (b)(2). Recommendation to expel student #980800165 for the remainder of the fall semester 2004 and the spring semester 2005 with suspended enforcement and placement at Bonita High School.

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

2. Student Disciplinary Action Pursuant to Education Code #48900 (a)(1), (k) and 48915 (a)(1), (b)(1), and (b)(2). On Wednesday, November 17, 2004 an Administrative Hearing Panel recommended that student #011001945 be suspended from Bonita Unified School District for the remainder of the fall semester 2004. This student will be eligible for readmission to the Bonita Unified School District with placement at Chaparral High School for the spring semester 2005.

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

## **12. REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

This is an opportunity for the public to address the Board on non-agenda items. No action can be taken on non-agenda items (Board Policy 9055). Individual speakers may be allowed up to five (5) minutes to address the Board on any non-agenda item. The Board reserves the right to limit the time on a non-agenda item. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

Any person addressing the Board should first state their name, association with the District and address. At this time, the Board wishes to recognize:

Community (Individuals Having Completed Request to Address Board Card)  
Parent Teacher Association (PTA)  
Bonita Unified Teachers Association (BUTA)  
California School Employees Association (CSEA)  
Bonita Unified Management Team (BUMT)

## **13. COMMUNICATIONS-BOARD/SUPERINTENDENT**

Report From Student Board Members  
Report From Members of the Board  
Report From the Superintendent



**14. FUTURE MEETING DATES**

Regular Meeting on Wednesday, January 19, 2005 at 7:00 p.m. at Education Center, 115 West Allen Avenue, San Dimas.

**15. ITEMS FOR FUTURE AGENDAS**

**16. ADJOURNMENT**

Respectfully Submitted

Dr. Robert C. Otto  
Superintendent